



# Facility Rental Application

703 2<sup>nd</sup> Street East - PO Box 160 Hepburn SK S0K 1Z0 - 306.292.7349 - [admin@thrivesk.com](mailto:admin@thrivesk.com)

Name of Rental Group \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Contact Name \_\_\_\_\_ Email \_\_\_\_\_

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_ Fax # \_\_\_\_\_

Purpose of Rental \_\_\_\_\_

Date(s) Requested 1. \_\_\_\_\_

(Optional dates: In order of Preference) 2. \_\_\_\_\_

3. \_\_\_\_\_

Arrival Time \_\_\_\_\_ Departure Time \_\_\_\_\_

Approx # of People Attending \_\_\_\_\_ Age Range of Attendees \_\_\_\_\_

Is this a catered event? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, name of Caterer \_\_\_\_\_

(Caterer must be pre-approved by Bethany College)

**\*\* Does your organization have general liability insurance? Yes \_\_\_\_\_ No \_\_\_\_\_**

(\*\* see 'Rental Policies and Procedures/Liability' for more information)

☐ I have read and understand the terms outlined in the Rental Policies and Procedures.

☐ I have selected my preferred spaces on the Venues and Rates form.

☐ Please submit completed forms to: Bethany College  
Box 160  
Hepburn SK S0K 1Z0

Email: [admin@thrivesk.com](mailto:admin@thrivesk.com) Website: <https://thrivesk.com/rentals>